

PART

AGENDA

ITEM **4A**

Report to: Audit Committee
Date of Meeting: 9th January 2007
Report of: Head of Legal and Democratic Services
Title: Freedom of Information Act Requests July to September
2006

1. **SUMMARY**

Appendix 1 shows the number of Freedom of Information Act requests received in the period July to September 2006.

2. **RECOMMENDATIONS**

2.1 To note the report

Contact Officer:

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Report approved by: Head of Service

3.0 **DETAILED PROPOSAL**

- 3.1 Appendix 1 lists 14 requests for information received in the period July to September 2006. All were responded to within the statutory timescale. Members will see that the requests cover a wide variety of matters and it is still not possible to find an emerging trend.

4.0 **IMPLICATIONS**

4.1 Financial

The Director of Finance comments that this report indicates that information is found using existing staff resources. If, in the future, the requests increase in number and/or complexity then it may become necessary to review this situation.

4.2 Legal Issues (Monitoring Officer)

The Head of Legal & Democratic Services comments that ongoing training will be provided across the council to ensure officers are aware of the Council's responsibilities under the Act

4.3 Staffing

Requests are replied to by Customer Liaison Officers in each department

4.4 Accommodation

None

4.5 Equalities

None

4.6 Community Safety

None

4.7 Sustainability

None

Appendices

Appendix 1

Background papers:

There were no background papers used in the preparation of the report.

File reference:

None